

**Meeting Assurance Report  
to the Council of Governors held on 19 September 2023**

<b>Name of Committee / Group</b>	South Yorkshire and Bassetlaw Acute Federation Board (SYBAF)
<b>Date of Meeting</b>	15 May 2023
<b>Chair</b>	Annette Laban, Chair
<b>Lead Officer</b>	Kirsten Major, Chief Executive
<b>Meeting Administrator</b>	Stephanie Marsen, PA to Managing Director SYBAF

**Purpose**

The purpose of this report is to provide in summary an update on the key discussions and outcomes of the above meeting.

**Agenda items covered at the meeting**

The agenda included the following items:

- Chair's Update
- Lead Chief Executive's Update
- Managing Director's Update, Including:
  - 2022/23 Annual Report
- Acute Federation Risk Register Review
- Feedback on any other ICB/System related matters or local intelligence since last meeting
- Integrated Care Board Update
- Acute Federation Summary Report of any key issues, risks or concerns for sharing with the ICB
- Clinical Strategy
- Financial Improvement: working together on efficiency
- Digital Integration & Data Sharing across SYBAF
- Paediatric Innovator Programme
- Approach to Health Inequalities
- Any Other Business: Committees in Common decision-making structure

**Matters to highlight**

Specific areas to highlight are as follows:

- An update was provided on work to ensure Trust Lead Governors were engaged in the work of the Acute Federation. A six-monthly highlight report for Governors would be produced, in addition to sharing of the annual report. A virtual annual event was also being arranged for November via the Company Secretaries.
- The Committee received a number of updates from the Integrated Care Board and system related matters including; a presentation on Children and Young People related to the Violence Reduction Unit in terms of engaging with teenagers particularly those at risk of knife crime and violence. There is a commitment to extend the service across South Yorkshire as funding becomes available following a successful bid which will allow the service to be extended; there was also a discussion on financial and operational planning in respect of the plan to be submitted for this year to allow

access to capital, and be in charge of our own decisions. The ICB has agreed to submit a balanced plan and some of the key issues around performance were discussed.

- The Committee received a presentation on the ICB Five Year Joint Forward Plan and it was agreed the focus would be health inequalities.
- There was a presentation around running cost reductions and the plan to be in place by the end of June so that affected staff have some certainty in terms of the timeframe and impact on them.
- The Pathology programme timetable for the implementation of LIMS has had some slippage, noting the capital funding is time limited.
- An update was provided from the Integrated Care Board in relation to a letter received by them regarding reduction of costs, a new operating model would be produced by the end of June, and would be shared with key partners. The ICB Chief People Officer was engaging with partners to redeploy people where possible. Option appraisals were also being considered for bases in each Place-level area. NHSE was also aiming to make a 25 per cent reduction to their locality teams, and the responsibility may move to the ICB.
- It was highlighted that ICB will take on responsibility for commissioning of NHS pharmacy, optometry, and dentists from 1 July 2023.
- The Committee received a presentation from the Systems Delivery Group on discussions by Directors of Finance, looking at potential ways for mitigating financial risks and ways the Acute Federation could add value through collaboration over and above what was being done by individual Trusts. Alongside this Chief Executives are exploring the development of a model for collaboration on financial improvement built on well-designed clinical services across SYB as part of the ICB's recovery plan. A development session was being arranged for September.
- The Committee received an update on digital integration and data sharing across SYB. Further work would be taken forward by Trust Chief Information Officers to accelerate digital collaboration with a development session had been arranged for June 2023.
- An update on the paediatric innovator programme was provided on where the Acute Federation could add value. The immediate focus would be on prevention of unnecessary hospital attendances, virtual hospital at home and driving out variation in service quality for planned and emergency admissions.
- The Committee had previously taken an action to look at how other areas were collectively tackling health inequalities in terms of access, experience and outcomes, and the Committee approved the recommendation from the SYB Acute Federation System Delivery Group that health inequalities should be a lens in all Acute Federation coordinated programmes but that elective recovery health inequalities should primarily be addressed at Trust and Place level. This enables them to capitalise on the population-level information and remit that Place teams have and make it easier for individual organisation to control quickly. Data on the recovery of services by deprivation, ethnicity should continue to be closely monitored.
- The Committee discussed the Committees in Common decision-making structure for the Acute Federation and Company Secretaries would be asked to review the arrangements to ensure there was a process in place which effectively enables the use of the Committee for decision-making and which clarifies when it should be enacted.

Documents approved were:

- SYBAF 2022/23 Annual Report
- SYBAF Clinical Strategy

**New significant issues / concerns escalated including proposals on the next steps to address this**

Nil of note.

## Implications

Aim of the STHFT Corporate Strategy		✓ Tick as appropriate
1	Deliver the Best Clinical Outcomes	✓
2	Provide Patient Centred Services	✓
3	Employ Caring and Cared for Staff	✓
4	Spend Public Money Wisely	✓
5	Create a Sustainable Organisation	✓
6	Deliver Excellent Research, Education and Innovation	✓

## Recommendations

The Council of Governors is asked to **NOTE** the update provided and respond to any specific points raised within the report.